

IMPLEMENTATION OF EXECUTIVE ORDER NO. 10501

1. Complete implementation of Executive Order No. 10501 appears to require the following major actions:

a. The development of new or revised systems for:

(1) The reclassification of documents previously classified as "restricted" — a classification now abolished.

(2) Limiting the exercise of authority and responsibility for the classification of documents.

(3) The safekeeping and handling of classified documents.

(4) The continuing inspection of the effectiveness with which the above systems are functioning.

b. Effective presentation of these new or revised systems to Agency personnel in general and particularly to those officials assigned specific responsibilities. Such presentation should logically be made both by Agency regulatory issuances and such supplementary orientation methods as may be necessary.

STATING

2. Agency Notice No. [REDACTED] was our initial instruction designed to contain the essential information to implement the Executive Order on its effective date. There are indications that this initial instruction was inadequate in some respects and in some areas we have progressed in the development of our implementing systems beyond the scope of this issuance. Prompt action is, therefore, indicated on the following points:

a. The Notice did not explain the duties and responsibilities of the CIA Classification Control Officer or the Assistant Classification Control Officers nor does it develop effective relationship between these officials.

b. The Notice failed to provide for notification of the designation of Assistant Classification Control Officers to the CIA Classification Control Officer. The result is that their identities are in many instances probably unknown to the CIA Classification Control Officer. The latter, therefore, cannot give continuing guidance and direction with any assurance that he is reaching these officials.

c. Subsequent instructions issued by the CIA Classification Control Officer in at least some instances have not reached the Assistant Classification Control Officers. Accordingly, no action has been taken. Other instructions intended for Agency personnel at large were transmitted only to Assistant Classification Control Officers who may or may not have transmitted them to the intended audience.

EDE:10f

DIST

D/Sec

Mgmt Off. Thru Comp.  
ADCD Thru DD/I✓ DD/A chrono  
DD/A Sub-SecurityClass. C  
Auth. [REDACTED]

ON

STATINTL

**UNCLASSIFIED**      **RESTRICTED**      **CONFIDENTIAL**      **SECRET**  
(SENDER WILL CIRCLE CLASSIFICATION AND BOTTOM)

**CENTRAL INTELLIGENCE AGENCY**

ER-5-2685

**OFFICIAL ROUTING SLIP**

| TO   |                    | INITIALS | DATE   |
|------|--------------------|----------|--------|
| 1    | Comptroller        |          |        |
| 2    | Management Officer |          |        |
| 3    |                    |          |        |
| 4    |                    |          |        |
| 5    |                    |          |        |
| FROM |                    | INITIALS | DATE   |
| 1    | A- <del>DD/A</del> | 15/1/24  | 3/1/24 |
| 2    |                    |          |        |
| 3    |                    |          |        |

## STATINTL

Remarks: 2: As you know, Agency Notice No. [REDACTED]  
1 was issued to get us into business with respect  
to the implementation of Executive Order No. 10501.

I believe that sufficient time has elapsed to warrant a review of our progress and to plan the action necessary to complete the task. Therefore, I would appreciate it if you and/or your designee would join me in a meeting in my office at 2:00 p.m. on Thursday, 4 March, for this purpose. (ovt)

FORM NO. 30-4  
SEP 1947 16-68548-1 U. S. GOVERNMENT PRINTING OFFICE

Attached is a rough summary of some of the points which I think should be covered.

LEW

100-3851

UNCLASSIFIED RESTRICTED CC ~~IDENTIAL~~ SECRET  
(SENDER WILL CIRCLE CLASSIFICATION AND BOTTOM)

CR-5-2685

CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

| TO   |                      | INITIALS | DATE   |
|------|----------------------|----------|--------|
| 1    | Director of Security |          |        |
| 2    |                      |          |        |
| 3    |                      |          |        |
| 4    |                      |          |        |
| 5    |                      |          |        |
| FROM |                      | INITIALS | DATE   |
| 1    | A-DD/A               | 15/3/64  | 3/1/54 |
| 2    |                      |          |        |
| 3    |                      |          |        |

|                                      |   |                                    |
|--------------------------------------|---|------------------------------------|
| <input type="checkbox"/> APPROVAL    | <input type="checkbox"/> INFORMATION          | <input type="checkbox"/> SIGNATURE |
| <input type="checkbox"/> ACTION      | <input type="checkbox"/> DIRECT REPLY         | <input type="checkbox"/> RETURN    |
| <input type="checkbox"/> COMMENT     | <input type="checkbox"/> PREPARATION OF REPLY | <input type="checkbox"/> DISPATCH  |
| <input type="checkbox"/> CONCURRENCE | <input type="checkbox"/> RECOMMENDATION       | <input type="checkbox"/> FILE      |

Remarks: 1: As you know, Agency Notice No. [REDACTED] was issued to get us into business with respect to the implementation of Executive Order No. 10501.

I believe that sufficient time has elapsed to warrant a review of our progress and to plan the action necessary to complete the task. Therefore, I would appreciate it if you and/or your designee would join me in a meeting in my office at

(over)

SECRET CONFIDENTIAL RESTRICTED UNCLASSIFIED

FORM NO. 30-4  
SEP 1947

16-68648-1 U. S. GOVERNMENT PRINTING OFFICE

STATINTL

2:00 p.m. on Thursday, 4 March, for this purpose.

Attached is a rough summary of some of the points which I think should be covered.

LKW

UNCLASSIFIED RESTRICTED CC IDENTICAL SECRET  
(SENDER WILL CIRCLE CLASSIFICATION AND BOTTOM)

ER-5-2685

CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

| TO       | INITIALS | DATE   |
|----------|----------|--------|
| 1 DD/T   |          |        |
| 2 AD/CD  |          |        |
| 3        |          |        |
| 4        |          |        |
| 5        |          |        |
| FROM     | INITIALS | DATE   |
| 1 A-DD/A | 15/PAW   | 3/1/54 |
| 2        |          |        |
| 3        |          |        |

|                                      |   |                                    |
|--------------------------------------|---|------------------------------------|
| <input type="checkbox"/> APPROVAL    | <input type="checkbox"/> INFORMATION          | <input type="checkbox"/> SIGNATURE |
| <input type="checkbox"/> ACTION      | <input type="checkbox"/> DIRECT REPLY         | <input type="checkbox"/> RETURN    |
| <input type="checkbox"/> COMMENT     | <input type="checkbox"/> PREPARATION OF REPLY | <input type="checkbox"/> DISPATCH  |
| <input type="checkbox"/> CONCURRENCE | <input type="checkbox"/> RECOMMENDATION       | <input type="checkbox"/> FILE      |

Remarks: 2: As you know, Agency Notice No. [REDACTED]  
I was issued to get us into business with respect  
to the implementation of Executive Order No. 10501.

I believe that sufficient time has  
elapsed to warrant a review of our progress and to  
plan the action necessary to complete the task.  
Therefore, I would appreciate it if you and/or your  
designee would join me in a meeting in my office at  
(over)

SECRET CONFIDENTIAL RESTRICTED UNCLASSIFIED

FORM NO. 30-4  
SEP 1947

10-65548-1 U. S. GOVERNMENT PRINTING OFFICE

STATINTL

2:00 p.m. on Thursday, 4 March, for this purpose.

Attached is a rough summary of some of the points which I think should be covered.

LKW